

**SUPPLEMENTAL APPLICATION FOR CHARITABLE ORGANIZATIONS IMPROVING PROPERTY FOR LOW-INCOME HOUSING PROPERTY TAX EXEMPTION**

Year \_\_\_\_\_

**Instructions:** If you previously filed a valid Application for Charitable Organizations Improving Property for Low-Income Housing Property Tax Exemption, you must file this application when you acquire additional improved and unimproved real property at any time during the year. You must file the completed application not later than the 30th day after the date you acquire the property. The exemption is applicable only to that portion of the year in which the property qualifies for exemption. Property is eligible for this exemption for three years after the date of acquisition.

<b>Step 1: Owner's name and address</b>	Name of owner/organization		
	Present mailing address		
	City, town or post office, state, ZIP code		Phone (area code and number)
	Name of person preparing this application	Driver's License, Personal I.D. Certificate, or Social Security Number*:	Title

<b>Step 2: Legal description of property</b>	Legal description of property		
	Appraisal district account number (Optional):		

<b>Step 3: Primary use of property</b>	Describe the primary use of the property.
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<b>Step 4: Date of acquisition of property</b>	Date of acquisition of the property _____
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<b>Step 5: Other information</b>	Is the property reasonably necessary for operation of the association/organization?..... <input type="checkbox"/> Yes <input type="checkbox"/> No			
	Year initial application granted _____ .			
	List all other individuals and organizations that used this property in the past year, and give the requested information for each. Attach a separate sheet, if necessary.			
	<b>NAMES</b>	<b>DATES USED</b>	<b>ACTIVITY</b>	<b>RENT PAID, IF ANY</b>

<b>Step 6: Sign and date the form</b>	Authorized signature	Date
	<b>sign here</b> 	
<b>If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.</b>		

*\* You are required to give us this information on this form, in order to perform tax related functions for this office. Section 11.43 of the Tax Code authorizes this office to request this information to determine tax compliance. The chief appraiser is required to keep the information confidential and not open to public inspection, except to appraisal office employees who appraise property and as authorized by Section 11.48(b), Tax Code.*