

Request for Separate Taxation for Cooperative Housing Corporation

YEAR _____

Appraisal District Name _____

Address _____

Phone (area code and number) _____

FOR APPRAISAL DISTRICT USE ONLY

Legal Description: _____

Parcel Number: _____

This request covers property owned by the cooperative housing corporation on Jan. 1 of this year. You must file this completed form between Jan. 1 and March 1 of this year. Be sure to attach any documents requested. If the chief appraiser grants the separate appraisal, you do not need to reapply annually, but you must provide the chief appraiser with an updated list of stockholders, their interest and residency upon request. Return this completed form to the address above, with a payment of \$ _____ for this separate appraisal.

STEP 1: Name, Address and Agent of Corporation

Corporation Name _____

Current Mailing Address (number and street) _____

City, Town or Post Office, State, ZIP Code _____

Phone (area code and number) _____

Authorized Agent _____

Current Mailing Address (number and street) _____

City, Town or Post Office, State, ZIP Code _____

Cooperative housing corporation? Yes No

STEP 2: Describe the Property

Legal Description _____

Street Address _____

STEP 3: Documents

- File the following documents with this completed form:
- a. a list of names, addresses and proportionate interests of all stockholders in this property, indicating each stockholder that resides at this property;
 - b. a resolution from the corporation's board of directors certifying that the stockholders approved this request for separate appraisal;
 - c. a diagrammatic floor plan of the improvements on this property; and
 - d. a survey plat map of the land showing location of the improvements.

STEP 4: Sign and Date the Application

sign here ➔

Signature _____

Date _____

Name _____

Title _____

Corporation _____

If you make a false statement on this form, you could be found guilty of a Class A misdemeanor or a state jail felony under Penal Code Section 37.10.