

**APPLICATION FOR PROPERTY TAX EXEMPTION:  
 FOR VEHICLE USED TO PRODUCE INCOME AND  
 PERSONAL NON-INCOME PRODUCING ACTIVITIES**

**FILE THIS APPLICATION BEFORE MAY 1<sup>ST</sup>. TO EXPEDITE PROCESSING, CONSIDER ATTACHING THIS TO YOUR ANNUAL RENDITION FORM AND FILING BOTH BY APRIL 1<sup>ST</sup>.**

**INSTRUCTIONS:** For the purposes of this application, **motor vehicle** means a **passenger car** or **light truck**. **Passenger car** means a motor vehicle, other than a motorcycle, golf cart, light truck, or bus, designed or used primarily for the transportation of persons. **Light truck** means a commercial motor vehicle that has a manufacturer's rated carrying capacity of one ton or less. Individuals are entitled to an exemption from taxation of **one motor vehicle** owned and used in the course of their occupation or profession and also used for personal activities that do not include the production of income. This exemption **does not** apply to a motor vehicle used to transport passengers for hire (such as, but not limited to, a taxi, bus, or limousine). A person who has been granted or applied for this exemption may not apply for this exemption again until after the application or exemption has been denied. **File this application before May 1<sup>st</sup>. To expedite processing, consider attaching this to your annual rendition form and filing both by April 1<sup>st</sup>.** By filing this application, you are exempt from the requirement to include this same motor vehicle in your annual rendition form. If for some reason the exemption is modified or denied, the chief appraiser must notify you by certified mail and explain the procedures for protesting this action. The chief appraiser may require additional information from you. You must provide this additional information within 30 days of the request or you will forfeit the right to receive the exemption. **If this exemption is granted, you do not need to reapply annually, but you must reapply if the Chief Appraiser requires you to do so, or if you want the exemption to apply to a different vehicle.** You must notify the chief appraiser in writing if and when your right to this exemption ends. Please contact the Business Personal Property Division at (210) 242-2469 if you require assistance.

<b>Step 1: Year and owner's name and</b>	Appraisal / tax year	Owner's name	Business name (if different from Owner's name)	
	Current mailing address			
	City, state, ZIP Code		Phone (area code and number)	
	Name of person preparing this application	Driver's License, Personal I.D. Certificate, or Social Security Number*	Title	
<b>Step 2: Answer these questions</b>	Do you use this vehicle for the production of income in your occupation or profession?      Yes <input type="checkbox"/> No <input type="checkbox"/>			
	Do you use this vehicle for personal activities that do not produce income for you?      Yes <input type="checkbox"/> No <input type="checkbox"/>			
<b>Step 3: Identify the motor vehicle for exemption and the related account</b>	Account number from which to exempt vehicle	Make of vehicle	Model	
	Year	License plate # and State	Weight	
	Provide any information below that would further identify your motor vehicle for exemption			
	_____			
<b>Step 4: Sign the Application</b>	I certify that the information in this document is true and correct to the best of my knowledge and belief and affirm that the motor vehicle identified in Step 3 of this form meets the Texas Property Tax Code requirements for this exemption as described in the "INSTRUCTIONS" section of this form.			
	sign here ➡		Date	
	Title			
	If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10. *You are required to give us this information on this form in order to perform tax related functions for this office. Section 11.43 of the Tax Code authorizes this office to request this information to determine tax compliance. The chief appraiser is required to keep the information confidential and not open to public inspection, except to appraisal office employees who appraise property and as authorized by Section 11.48(b), Tax Code.			