



\*UG-98-2022-28665\*

BEXAR APPRAISAL DISTRICT  
MEETING OF THE BOARD OF DIRECTORS  
AGENDA

DATE OF MEETING: October 19, 2022  
PLACE OF MEETING: 411 N. Frio St.; San Antonio, TX 78207  
TIME OF MEETING: 10:00 A.M.

*PUBLIC COMMENTS MAY BE SUBMITTED BY EMAIL TO [jgarza@bcad.org](mailto:jgarza@bcad.org) NO LATER THAN 8:00 A.M. THE MORNING OF THE MEETING, OR IN PERSON BY REGISTERING BY NAME ON THE SIGN-IN SHEET BY THE DOOR OF THE MEETING. COMMENTS RECEIVED TIMELY BY EMAIL WILL BE READ INTO THE RECORD DURING THE PUBLIC COMMENT PORTION OF THE MEETING. THE BOARD OF DIRECTORS INVITES PUBLIC COMMENT; HOWEVER, THE PUBLIC MUST BE AWARE THAT A SUBJECT RAISED BY A MEMBER OF THE PUBLIC CANNOT BE DELIBERATED OR DISCUSSED BY THE BOARD IF IT IS NOT ON THE AGENDA FOR THE MEETING AT WHICH THE SUBJECT IS RAISED. THE BOARD DOES NOT HAVE ANY JURISDICTION OVER THE APPRAIAL REVIEW BOARD OR THE VALUATION OF PROPERTIES. DISCUSSIONS OF SPECIFIC PROPERTIES WILL NOT BE PERMITTED.*

AGENDA

THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE MEETING OF THE BOARD OF DIRECTORS

**PROCEDURAL**

- A. Meeting called to order by Cheri Byrom, Chair
  - Recording of directors present
- B. Public Comments Period. *(Comments received timely by email will be read into the record at this time.)*
- C. Minutes
  - 1. Approval of the minutes of the public hearing of September 7, 2022.
  - 2. Approval of the minutes of the meeting of September 7, 2022.

**REPORTS**

- D. Chief Appraiser's Report
  - The board of directors will receive the following reports from the chief appraiser:
    - 1. Financial Condition
      - a. Funds investment report for August 2022
      - b. Statement of revenues and expenses as of August 31, 2022

c. Designated cash funds report as of August 31, 2022

2. Appraisal Records

- a. Presentation of appraisal roll report for the third quarter of the 2022 tax year as authorized by Section 25.25(b), Texas Property Tax Code.
- b. The board of directors will receive an update on the status of work regarding the 2022 appraisal roll.

E. Additional Reports

The board of directors will receive the following reports:

- 1. Community Outreach
- 2. Taxpayer Liaison
- 3. Appraisal Review Board Chair

**ACTION ITEMS**

F. Contract - Group Insurance

The board of directors may discuss and/or vote to authorize the chief appraiser to enter into a contract with said providers for group insurance programs.

G. Contract – Security Services

The board of directors may discuss and/or vote to authorize the chief appraiser to enter into the third year of a three-year contract for security services.

H. Contract – Audit Services

The board of directors may discuss and/or vote to authorize the chief appraiser to enter into the third year of a three-year contract for audit services.

I. Contract – Temporary Staffing Services

The board of directors may discuss and/or vote to authorize the chief appraiser to enter into the second year of a three-year contract for temporary staffing services.

J. Contract – Laser Printing & Mailing Services

The board of directors may discuss and/or vote to authorize the chief appraiser to enter into the second year of a three-year contract for laser printing & mailing services.

K. Contract – Telecommunication/Mineral Appraisal Services

The board of directors may discuss and/or vote to authorize the chief appraiser to enter into the second year of a three-year contract for telecommunication/mineral appraisal services.

**INFORMATION ONLY ITEMS**

L. Intent to Encumber Funds

The chief appraiser will inform the board of directors of the district's intent to amend the 2022 operating budget and encumber funds.

**EXECUTIVE SESSION**

M. Adjourn to Executive Session


At any time during the meeting of the board of directors, the board may retire into closed Executive Session pursuant to Texas Government Code, Sections 551.071, 551.072, 551.074 & 551.076 to discuss any of the following:

1. Section 551.071 Consultation with attorney regarding pending or contemplated litigation, settlement offers, or about matters which the attorney is required to consult with the board. As authorized by this section, this meeting may be convened in closed executive session for the purpose of seeking confidential legal advice from the board's legal counsel on any item listed herein.
2. Section 551.072 Deliberations regarding real property.
3. Section 551.074 Personnel matters; to deliberate the appointment, employment, evaluation, reassignment duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.
4. Section 551.076 Deliberations regarding Security Devices.

N. Executive Session

The board of directors may consider and act upon any item discussed in closed Executive Session.

O. Adjourn

  
Michael A. Amezcua  
Chief Appraiser  
Bexar Appraisal District

*\* The Board of Directors invites comments from the public about the policies and procedures of the Bexar Appraisal District, the Appraisal Review Board or other matters within the Board's jurisdiction. If you wish to address the Board but do not speak English and cannot bring your own interpreter or have limitations due to a physical disability, please notify the Taxpayer Liaison Officer in writing at the address above at or by fax at 210-242-2451 prior to the meeting in order for arrangements to be made to accommodate your needs.*

*\*La junta de directores invita los comentarios del público acerca de las políticas y procedimientos del distrito de evaluación de Bexar, de la junta de revisión de evaluación o de otros asuntos de jurisdicción de la junta. Si usted desea dirigir a la junta, pero no habla inglés y no puede traer su propio intérprete o tiene limitaciones debido a una discapacidad física, por favor notificar al oficial de enlace del contribuyente por escrito a la dirección anterior o por fax al 210-242-2451 antes de la reunión para que se hagan arreglos y satisfacer sus exigencias.*

**FILE INFORMATION**

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**FILED IN THE OFFICIAL PUBLIC  
RECORDS OF BEXAR COUNTY**

**LUCY ADAME – CLARK  
BEXAR COUNTY CLERK**

**Total Fees: \$2.00**